

## MICHIGAN LIMITED ACUPUNCTURIST LICENSING GUIDE

### OVERVIEW:

The limited acupuncturist license type allows a licensee to engage in the practice of acupuncture under the supervision of a physician.

*NOTE: The content contained below is a general overview of licensing requirements. Links to access the Public Health Code and Administrative Rules for this profession can be found at the end of this guide.*

### LICENSURE REQUIREMENTS CHECKLIST

#### APPLICATION AND FEES

- ☐ Online Application for a Limited Acupuncturist License - Complete all fields, answer all questions, and upload any supporting documentation.
- ☐ Online applications can be completed by visiting [www.michigan.gov/miplus](http://www.michigan.gov/miplus)

- ☐ Application Fee + 2 year license fee: (Must be paid by Visa, Mastercard, American Express, or Discover credit or debit card)  
Limited Licensed Acupuncturist: \$484.50

#### THE FOLLOWING REQUIREMENTS APPLY TO ALL APPLICANTS

- ☐ Criminal Background Check – Once the online application is completed and submitted you will be emailed an Application Confirmation letter containing instructions to complete the Criminal Background Check (except those applicants seeking relicensure, if the license expired within the last three years).
- ☐ Good Moral Character Questions – Documentation and explanation will be required if you answer “yes” to either question to show at the current time you have the ability to, and are likely to, serve the public in a fair, honest and open manner, that you are rehabilitated, or that the substance of the former offense is not reasonably related to the occupation or profession for which you are seeking a license.
- ☐ Human Trafficking Training – Beginning April 22, 2021, completion of a one-time training to identify victims of human trafficking is required for individuals seeking licensure that meets the standards of Administrative Rule 338.13002.
- ☐ Implicit Bias Training– Beginning June 1, 2022, completion of 2 hours of implicit bias training within the 5 years immediately preceding issuance of the license or registration is required.

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- ☐ Social Security Number (SSN) – An individual applying for licensure is required to provide his or her social security number at the time of application. If exempt under law from obtaining an SSN or you do not have an SSN, the SSN affidavit form will be required to be uploaded at the time the application is submitted.
- ☐ Verification of Licensure – Verification of licensure must be submitted directly to our office by the licensing agency of any state of the United States or country in which you hold or ever held a license. The verification must show that disciplinary proceedings are not pending against the applicant and sanctions are not in force at the time of application. Verification can be emailed to [bpldata@michigan.gov](mailto:bpldata@michigan.gov) or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.
- ☐ English Language Proficiency – An individual applying for licensure must demonstrate a working knowledge of the English language. This can be established if either the applicant's required health professional educational program was taught in English, a transcript establishes the applicant earned not less than 60 college level credits from an English-speaking graduate or undergraduate school, or that the applicant obtained a passing score on an approved English proficiency exam as established by the department under [R 338.7002b\(2\)](#) of the Public Health Code – General Rules.
- ☐ Certification of Acupuncture Supervisory Responsibilities Form - Have the Certification of Acupuncture Supervisory Responsibilities form completed by your supervising physician. The form can be emailed to [bpldata@michigan.gov](mailto:bpldata@michigan.gov) or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.
- ☐ Certification of Previous Acupuncture Experience Form - The Certification of Previous Acupuncture Experience form must be completed by your supervisor and show that you have been performing Acupuncture under the supervision of a physician licensed under part 170 or part 175 of the Michigan Public Health Code for a minimum of 2 years before March 4, 2020. The form can be emailed to [bpldata@michigan.gov](mailto:bpldata@michigan.gov) or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.
- ☐ Verification of Active Michigan Health Professional License – You must hold a license to engage in another health profession as defined in section 16105(2) of the code, MCL 333.16105, at the time of your application.

### RENEWAL REQUIREMENTS CHECKLIST

- ☐ Online Application for Limited Acupuncture Renewal – Must be completed by visiting [www.michigan.gov/miplus](http://www.michigan.gov/miplus).
- ☐ Limited Acupuncturist License Renewal Fee: \$408.00 (Must be paid by Visa, Mastercard, American Express or Discover credit or debit card)
- ☐ Renewal Cycle: 2 years
- ☐ Good Moral Character Questions – Documentation and explanation will be required if you answer “yes” to either question to show at the current time you have the ability to, and are likely to, serve the public in a fair,

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honest and open manner, that you are rehabilitated, or that the substance of the former offense is not reasonably related to the occupation or profession for which you are seeking license renewal.

- ☐ Disciplinary Question - Documentation will be required if you answer “yes” to having sanctions imposed against you by a similar licensure, registration, certification, or disciplinary board of another state or country you have not previously reported to the department.
- ☐ Human Trafficking Training – Beginning with the 2018 renewal cycle and all renewal cycles thereafter, licensees seeking renewal must certify on their renewal application that prior to renewing their license they have completed a one-time training in identifying victims of human trafficking that meets the standards in Administrative Rule 338.13002.
- ☐ Implicit Bias Training – For initial renewals completed after June 1, 2021, completion of one hour of implicit bias training is required for each year of licensure since June 1, 2021. If renewing prior to June 1, 2022, implicit bias training is not required for that renewal. Once the initial renewal is completed, then 1 hour of implicit bias training will be required for each year of the current license cycle going forward. Please note, this is not a one-time training and must be completed for each renewal cycle prior to the renewal being completed.
- ☐ Certification of Acupuncture Supervisory Responsibilities Form - Have the Certification of Acupuncture Supervisory Responsibilities form completed by your supervising physician. The form can be emailed to [bpldata@michigan.gov](mailto:bpldata@michigan.gov) or mailed to the Bureau of Professional Licensing, PO Box 30670, Lansing, MI 48909.
- ☐ Verification of Active Michigan Health Professional License – You must hold a license to engage in another health profession as defined in section 16105(2) of the code, MCL 333.16105, at the time of your application and as a condition of renewal of your Limited Acupuncturist license.
- ☐ Accept Renewal Attestation - By accepting the renewal attestation you as the licensee are certifying that you have met the continuing education requirements during the renewal period and all information provided on your renewal application is true and correct:
  - ☐ If licensed during the full 2-year renewal cycle:
    - 30 hours of continuing education in courses or programs approved by the board, of which a minimum 5 hours of the required 30 hours must be earned in the area of pain and symptom management. The board approves for continuing education a course or activity approved by the NCCAOM as a professional development activity (PDA). One PDA credit equals 1 hour of continuing education credit.

## HELPFUL RESOURCES AND FORMS

- ☐ By visiting [www.michigan.gov/healthlicense](http://www.michigan.gov/healthlicense) and clicking on the Acupuncture link you can access the following helpful resources and forms:

### Resources:

- ☐ [Public Health Code](#)
- ☐ [Administrative Rules for Acupuncture](#)
- ☐ Track continuing education using CE broker – The Bureau of Professional Licensing (BPL) has partnered with CE Broker to help licensed professionals keep track of their continuing education (CE) credits. Additional information can be found on our [website](#).

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### Forms:

- ☐ Certification of Acupuncture Supervisory Responsibilities Form
- ☐ Certification of Previous Acupuncture Experience Form